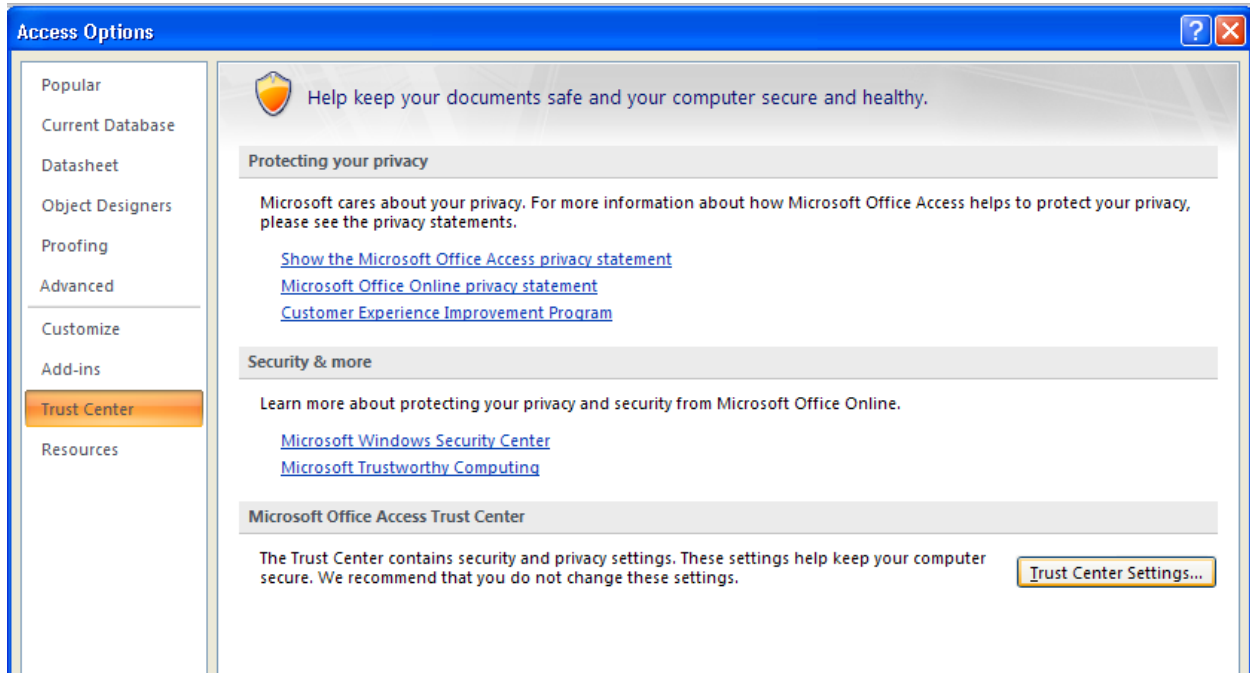


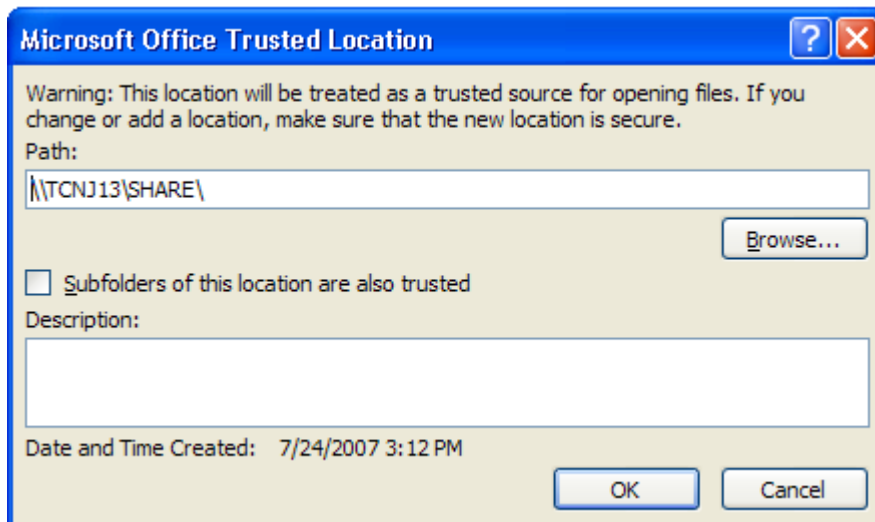
If you are getting security warnings when you open Access Databases from the S:\, please go through the following steps:

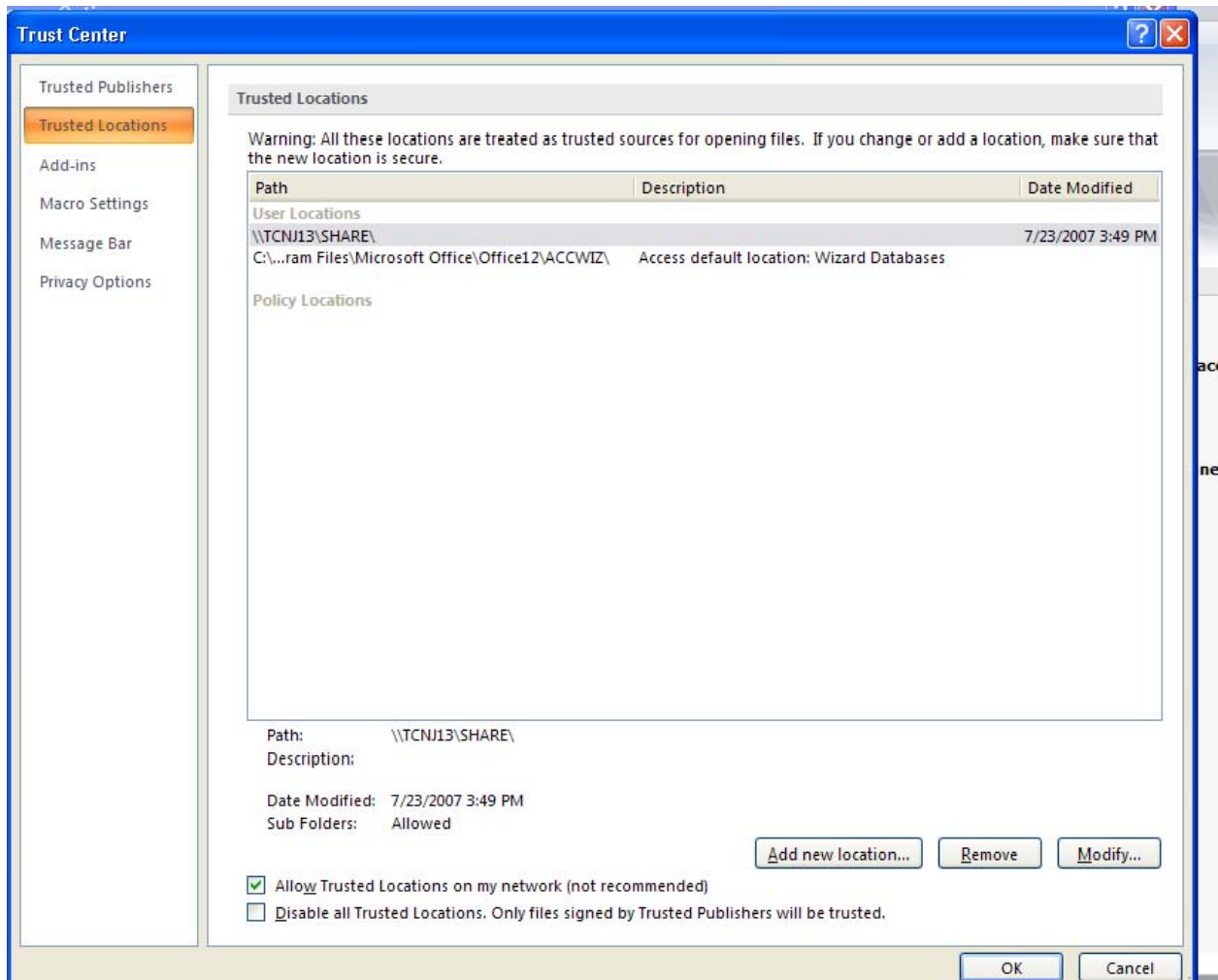
Open Access Options, and choose the Trust Center. Click the button for Trust Center Settings.



When you're in the Trust Center, do the following things: (screen shot on following page)

1. Check the option to Always trust locations on the network (located at the bottom)
2. Click Add New Location
3. Browse to the S:\
4. Check the box says, Subfolders of this location are also trusted.
5. Click OK





Click OK out of the Trust Center.

Exit Access and go back in. Security warnings should have gone away.