

## HES JPE Expectations

This brochure sets forth the expectations of the:

- principal/administration
- organizing teacher
- host teacher
- TCNJ student
- college professor

### Principal's/Administration's Role

Welcome TCNJ students. Emphasize professionalism within the building and on the fields. Discuss staff expectations including:

- dress code
- punctuality
- ID badges/visitor requirements
- Other items relevant to your school

Share relevant parts of board policy manual.  
Share school themes, as appropriate, e.g.

- respect/caring
- responsibility model
- character education
- others

### Organizing Teacher's Role

Serve as a liaison among the TCNJ professor, student and your school.

Act as a problem solver.

### Host Teacher's Role

Welcome the TCNJ student into the classroom as a colleague. Realize that this is her/his first teaching field placement.

Decide how you would like to be addressed by the TCNJ student.

Decide how you would like your students to address the TCNJ student (e.g. Ms. Jones, Mr. Baker).

Share with the TCNJ student your classroom/gymnasium procedures, protocol, student expectation, rules & consequences.

Address questions or concerns of the TCNJ student.

Share your physical education/health education curriculum and grading procedures.

Establish a means of communication with the TCNJ student (e.g. exchange phone numbers or email addresses)

Assist the TCNJ student in developing exemplary lesson plans and provide feedback on lesson implementation.

Complete the JPE Feedback & Observation Form and share with the TCNJ student.

*JPE students may not be left alone with your students as they are not certified or authorized.*

### TCNJ Student's Role

Participate in three (3), four (4) week, teaching blocks: elementary physical education, secondary physical education, and health education.

Become a part of the school's classroom/gymnasium community.

Be courteous and respectful of host teachers and students at all times.

Use the framework provided in your methods class to:

- Observe and assist your host teacher
- Create lesson plans that match with the assigned topic provided by the host teacher.
- Teach 2 lessons per week, receive feedback, and implement changes into future lessons.
- Reflect on teaching episodes
- Identify the program's/teacher's grading criteria
- Assist with assessment and grading (when invited)
- Identify state and national standards being met.

Attend teacher team/department meetings (when invited)

### TCNJ Professor's Role

College instructors may be present at the school on the field placement days (Be aware that instructors will have students placed in more than one school).

Establish a means of communication with the host teachers (e.g. exchange phone numbers or email addresses).

Support the TCNJ students and host teachers in the field placement experience.

Address concerns or questions that arise.

The HES JPE semester is an introductory level methods course and practicum experience which provides college classroom instruction and field experience in teaching health education and physical education at the elementary and secondary levels.



Each TCNJ student will participate in three (3), four (4) week teaching blocks. Blocks consist of elementary physical education, secondary physical education, and health education.

TCNJ students will spend approximately 3 hours per week observing, assisting, and teaching in these three disciplines.



#### Contact Information

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## The HES JPE Field Experience

(Health and  
Exercise Science)



Junior Field Experience for  
Physical Education and Health  
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