

**THE COLLEGE OF NEW JERSEY
OFFICE OF STUDENT ACCOUNTS/Card Services - GH 119
P.O. Box 7718, Ewing, NJ 08628-0718**

**AUTHORIZATION TO TRANSFER EXISTING CREDIT FROM STUDENT ACCOUNT
TO GETIT CARD**

STUDENT NAME (Please Print)

STUDENT NUMBER

I understand that this application authorizes The College of New Jersey to transfer excess funds from my student account to my GetIt Card account. I agree that if my financial aid package changes, The College will reverse the refund credited to my GetIt Card account. If I have spent these GetIt Card funds, The College of New Jersey will be entitled to collect the sums due in accordance with The College of New Jersey's collection policies.

Students eligible for a refund and applying for a transfer to their GetIt Card account will be processed as follows:

- The amount selected below will be transferred to the student's GetIt Card account
- Any remaining credit balance will be refunded in accordance with The College's Refund Policy

You may rescind this authorization at any time. Accounts will be reconciled at the time of the cancellation. At the end of the Spring semester, GetIt Card balances will carry forward to the academic year. Students leaving The College may close their account or spend the account down to \$0. There is a \$10 charge to close accounts.

Please transfer \$_____ of my credit balance to my GetIt Card.

STUDENT SIGNATURE

DATE

**APPLICATION FORMS SHOULD BE SUBMITTED TO THE
OFFICE OF STUDENTS ACCOUNTS LOCATED IN GREEN HALL ROOM 119**

GetIt Card account balances may be checked at any time via the web @
<http://www.tcnj.edu/idcard>

** For Office Use Only **

Bb _____ Int _____ Date _____

SIS+ _____ Int _____ Date _____