

2006-2007

Faculty Information Calendar

AUGUST

- 28 Convocation
- 29 Fall Classes Begin
- 29-5 Add/Drop Week
- 30 School Meetings

SEPTEMBER

- 4 Labor Day (no classes)
- 5 Alternate Day Schedule (Monday classes)
- 6 Campus Wide Events (12:00-1:20)
SOSA, Steering & Councils (1:30–2:50)
Academic Leaders/SGA (as needed) (3:00-3:50)
Extended Academic Leaders/SGA (as needed) (4:00-4:50)
- 12 Last day to request ungraded option
- 13 Department Meetings (12:00-1:20)
Committees (1:30-2:50)
School Meetings/SGA (as needed) (3:00-3:50)
SGA (4:00-4:50)
- 15 Promotion Candidate's external reviewer report due to Department
Promotion/Tenure Committee (PTC)
- 17 Open House – Admissions (1:00 pm)
- 19 Last day withdrawal from 1st quarter course with a W
Last day to apply for December, 2006 graduation without late fee

- 20 Faculty Senate and Staff Senate (12:00-1:20)
SOSA, Steering and Councils (1:30-2:50)
AFT/SGA (as needed) (3:00-3:50)
Extended AFT/SGA (as needed) (4:00-4:50)
- 22 Rosh Hashanah begins at sundown
- 27 Interdisciplinary (12:00-1:20)
Committees (1:30-2:50)
Chairs Meetings/SGA (3:00-3:50)
Department Meetings/SGA (as needed) (4:00-4:50)

End of September-Departmental Promotion/Tenure Committee elections completed

OCTOBER

- 1 Yom Kippur begins at sundown

Scholar's Reception – Admissions (11:00)
- 2 Promotion candidate signs Intent to File for Promotion form
Promotion candidate submits application and supporting materials to the PTC
- 3 Board of Trustees Public Board Meeting
- 4 TCNJ Community Learning Day

Campus Wide Events (12:00-1:20)
SOSA, Steering & Councils (1:30–2:50)
Academic Leaders/SGA (as needed) (3:00-3:50)
Extended Academic Leaders/SGA (as needed) (4:00-4:50)
- 7 Community Fest (10:00-6:00)
- 9 SOSA application deadline
- 11 Department Meetings (12:00-1:20)
Committees (1:30-2:50)
School Meetings/SGA (as needed) (3:00-3:50)
SGA (4:00-4:50)
- 13-14 Homecoming Weekend
- 16 Promotion candidate is informed in writing of the decision of the PTC

- 17 1st quarter ends
- 18 2nd quarter begins
 Faculty Senate and Staff Senate (12:00-1:20)
 SOSA, Steering and Councils (1:30-2:50)
 AFT/SGA (as needed) (3:00-3:50)
 Extended AFT/SGA (as needed) (4:00-4:50)
- 23-24 Mid semester break (residence halls open)
- 25 Interdisciplinary (12:00-1:20)
 Committees (1:30-2:50)
 Chairs Meetings/SGA (3:00-3:50)
 Department Meetings/SGA (as needed) (4:00-4:50)
- 28 Admissions Open House (1:00)
- 30 Promotion Candidate's response to (PTC)
 Non-recommended promotion candidates notify College Promotions Committee of
 intention to pursue promotion.
- 31 Last day to withdraw from a full semester course with a W (undergraduate & graduate)
 Last day to withdraw from the College with a WD in *all* courses (undergraduate &
 graduate)

NOVEMBER

- 1 Campus Wide Events (12:00-1:20)
 SOSA, Steering & Councils (1:30-2:50)
 Academic Leaders/SGA (as needed) (3:00-3:50)
 Extended Academic Leaders/SGA (as needed) (4:00-4:50)
- 1-10 Registration for Spring 2007
- 3 Overload pay date

 PTC forwards recommendation and promotion candidates' documentation
 materials to the appropriate Dean

 PTC forwards recommendations to College Promotions Committee
- 5 Minority Scholar's Reception – Admissions (11:00)
- 7 Last day withdrawal from 2nd quarter course with a W

- 8 Department Meetings (12:00-1:20)
Committees (1:30-2:50)
School Meetings/SGA (as needed) (3:00-3:50)
SGA (4:00-4:50)

Academic Affairs provides promotion candidates with letter concerning credentials.

- 12 Open House – Admissions (1:00)
- 14 Last day to withdraw from the College with WP or WF (graduate)
- 15 Faculty Senate and Staff Senate (12:00-1:20)
SOSA, Steering and Councils (1:30-2:50)
AFT/SGA (as needed) (3:00-3:50)
Extended AFT/SGA (as needed) (4:00-4:50)
- 17 Overload pay date
- 20 Dean’s recommendation is transmitted to the promotion candidate.
- 21 Last day to withdraw from the College with WP or WF (undergraduate)
- 22 Interdisciplinary (12:00-1:20)
Committees (1:30-2:50)
Chairs Meetings/SGA (3:00-3:50)
Department Meetings/SGA (as needed) (4:00-4:50)
- 22-24 Thanksgiving Break
- 27 Promotion Candidate’s response to Dean

DECEMBER

- 1 Sabbatical Leave application deadline
- 6 Campus Wide Events (12:00-1:20)
SOSA, Steering & Councils (1:30–2:50)
Academic Leaders/SGA (as needed) (3:00-3:50)
Extended Academic Leaders/SGA (as needed) (4:00-4:50)
- 7 Promotion candidate delivers promotion materials from the Dean to the CPC
(application materials and 12 copies of Document Envelope contents)
- 8 Last day Fall classes (Undergraduate)

- 9-12 Reading Days
- 11 A request to appear before the CPC must be made in writing by the promotion candidate.
- 13 Department Meetings (12:00-1:20)
Committees (1:30-2:50)
School Meetings/SGA (as needed) (3:00-3:50)
SGA (4:00-4:50)
- 13-15 Exam Period
- 16-17 Reading Days
- 18-19 Exam Period
- 19 Board of Trustees Public Board Meeting

Last day Fall Classes (Graduate)
- 20 Faculty Senate and Staff Senate (12:00-1:20)
SOSA, Steering and Councils (1:30-2:50)
AFT/SGA (as needed) (3:00-3:50)
Extended AFT/SGA (as needed) (4:00-4:50)
- 22 Fall Grades Due

JANUARY

- * Orientation for Graduate Students
- 12 Orientation for Transfer Students (Undergraduate)
- 17 Promotion candidate receives CPC's written recommendation
- 22 Spring Classes Begin
- 22-28 Add/Drop Week
- 24 Interdisciplinary (12:00-1:20)
Committees (1:30-2:50)
Chairs Meetings/SGA (3:00-3:50)
Department Meetings/SGA (as needed) (4:00-4:50)
- 29 Last day to apply for May 2007 graduation without late fee

- 31 Promotion candidate notifies PTC of intention to apply for Promotion for AY 2007-08 and intent to use outside peer review

FEBRUARY

- 2 Last day to request ungraded option
- 7 Campus Wide Events (12:00-1:20)
SOSA, Steering & Councils (1:30–2:50)
Academic Leaders/SGA (as needed) (3:00-3:50)
Extended Academic Leaders/SGA (as needed) (4:00-4:50)
- 9 Last day to withdraw from a 3rd Quarter course with a W
- 14 Department Meetings (12:00-1:20)
Committees (1:30-2:50)
School Meetings/SGA (as needed) (3:00-3:50)
SGA (4:00-4:50)
- 21 Faculty Senate and Staff Senate (12:00-1:20)
SOSA, Steering and Councils (1:30-2:50)
AFT/SGA (as needed) (3:00-3:50)
Extended AFT/SGA (as needed) (4:00-4:50)
- 27 Board of Trustees Public Board Meeting
10th Annual Wellness Expo
- 28 Interdisciplinary (12:00-1:20)
Committees (1:30-2:50)
Chairs Meetings/SGA (3:00-3:50)
Department Meetings/SGA (as needed) (4:00-4:50)

MARCH

- 5-9 Summer session registration for TCNJ Students
- 7 Campus Wide Events (12:00-1:20)
SOSA, Steering & Councils (1:30–2:50)
Academic Leaders/SGA (as needed) (3:00-3:50)
Extended Academic Leaders/SGA (as needed) (4:00-4:50)
- 9 3rd quarter ends
- 12-16 Spring Break
- 19 4th quarter begins

- 21 Faculty Senate and Staff Senate (12:00-1:20)
SOSA, Steering and Councils (1:30-2:50)
AFT/SGA (as needed) (3:00-3:50)
Extended AFT/SGA (as needed) (4:00-4:50)
- 28 Interdisciplinary (12:00-1:20)
Committees (1:30-2:50)
Chairs Meetings/SGA (3:00-3:50)
Department Meetings/SGA (as needed) (4:00-4:50)
- 30 Last day to withdraw from a full semester course with a W (undergraduate & graduate)
Last day to withdraw from the College with a WD in *all* courses (undergraduate & graduate)

APRIL

- 3 Passover begins at sundown
- 4 Campus Wide Events (12:00-1:20)
SOSA, Steering & Councils (1:30-2:50)
Academic Leaders/SGA (as needed) (3:00-3:50)
Extended Academic Leaders/SGA (as needed) (4:00-4:50)
- 4-13 Registration for Fall 2007
- 6 Last day to withdraw from a 4th Quarter course with a W

Overload pay date
- 13 Last day to withdraw from the College with WP or WF (graduate)
- 11 Department Meetings (12:00-1:20)
Committees (1:30-2:50)
School Meetings/SGA (as needed) (3:00-3:50)
SGA (4:00-4:50)
- 17 Last day to withdraw from the College with WP or WF (undergraduate)
- 18 Faculty Senate and Staff Senate (12:00-1:20)
SOSA, Steering and Councils (1:30-2:50)
AFT/SGA (as needed) (3:00-3:50)
Extended AFT/SGA (as needed) (4:00-4:50)
- 20 Overload pay date

- 25 Interdisciplinary (12:00-1:20)
Committees (1:30-2:50)
Chairs Meetings/SGA (3:00-3:50)
Department Meetings/SGA (as needed) (4:00-4:50)
- 24 Board of Trustees Annual Tuition Hearing

MAY

- 2 Last Day Spring Classes (Undergraduate)
- Celebration of Student Achievement
- Campus Wide Events (12:00-1:20)
SOSA, Steering & Councils (1:30–2:50)
Academic Leaders/SGA (as needed) (3:00-3:50)
Extended Academic Leaders/SGA (as needed) (4:00-4:50)
- 3-6 Reading Days
- 7-11 Exam Period
- 11 Last day Spring Classes (Graduate)
- Department Meetings (12:00-1:20)
Committees (1:30-2:50)
School Meetings/SGA (as needed) (3:00-3:50)
SGA (4:00-4:50)
- 15 Spring grades due
- 16 Faculty Senate and Staff Senate (12:00-1:20)
SOSA, Steering and Councils (1:30-2:50)
AFT/SGA (as needed) (3:00-3:50)
Extended AFT/SGA (as needed) (4:00-4:50)
- 18 Commencement
- 23 Interdisciplinary (12:00-1:20)
Committees (1:30-2:50)
Chairs Meetings/SGA (3:00-3:50)
Department Meetings/SGA (as needed) (4:00-4:50)

JUNE

18 Orientation for Transfer Students

25-29 Freshman Orientation

JULY

10 Board of Trustees Public Board Meeting

**Graduate Orientation for Spring 2007 will be posted when available*