



To acquaint first-year students with the rigors of academic life and to have them understand the importance of cultural diversity. Each section, depending upon the student's area of concentration, will explore careers in the functional areas of business.

**BUSN 100/Computer Fundamentals** 3 cr.

(3 class hours)  
(fall/spring)

Impact of computers on work and society, fundamentals of a computer system, microcomputer concepts and usage, operating systems, graphical user interface, electronic communication, and applications using a spreadsheet program.

**BUSN 217/Legal Environment of Business** 3 cr.

(3 class hours)  
(fall/spring)

An examination of the legal environment and of the individual's rights and responsibilities in his or her various roles in a free society. Particular emphasis will be placed on common law contracts as they relate to the individual's relationships within the business community.

**BUSN 218/Microcomputer Software Applications** 3 cr.

**for Business**  
(3 class hours)  
(occasionally)

*Prerequisite:* Basic microcomputer skills

Introduces students to a multitasking, Windows-based environment and provides familiarity in working with various software used in business applications including word processing, spreadsheets, database, presentation graphics, and desktop publishing.

**BUSN 219/Legal Environment in Accountancy** 3 cr.

(3 class hours)  
(fall)

An examination of the legal environment, with particular emphasis placed on common law contracts and the law of sales as they relate to the individual's relationships within the business community. Both real and personal property law are also covered. The role of the accountant within a business organization is examined and professional and ethical obligations are stressed. Current ethical problems and controversies are also discussed.

**BUSN 223/Law for Business Organizations and Accountancy** 3 cr.

(3 class hours)  
(spring)

*Prerequisite:* BUSN 219

Topics covered include commercial paper; secured transactions; bankruptcy; and agency, partnership, and corporate laws as they relate to the accounting profession. The role of ethics in the business environment is an underlying theme throughout the course.

**BUSN 244/Perspectives on International Business** 3 cr.

(3 class hours)  
(fall)

An introductory course that examines contemporary topics and concepts in international trade and investment and the environment in which international business operates.

**BUSN 322/Topics in Business Law** 3 cr.

(3 class hours)  
(fall, spring)

*Prerequisite:* BUSN 217 or BUSN 219

A second business law course. Topics covered include property law; the Uniform Commercial Code; and agency, corporate, and partnership law. (Cannot be taken if BUSN 223 was taken.)

**BUSN 325/Employment Law** 3 cr.

(3 class hours)  
(spring)

*Prerequisite:* BUSN 217 or 219

A study of the various federal and state laws and regulations affecting employment relationships in a rapidly changing economy. Equal opportunity, age discrimination, and disability discrimination are points of focus.

**BUSN 475/Estate and Retirement Planning** 3 cr.

(3 class hours)  
(occasionally)

*Prerequisite:* BUSN 217 or 219

Both the financial and non-financial fundamentals of estate and retirement planning are considered. Wills, probate, trusts, gifts, forms of ownership, and taxes are discussed as tools to intelligent estate and retirement planning.

**BUSN 498/Internship in Business** 1–6 cr.

(fall/spring/summer)

*Prerequisite:* Junior or senior standing; permission of internship coordinator

An opportunity for students to integrate theory with field experience in business under the instruction and supervision of a business person in consultation with the internship coordinator. Graded P/U only.

**BUSN 499/Independent Study in Business**                      **1-6 cr.**

(3 class hours)

*Prerequisite:* Permission of instructor and division head

Student must have a minimum grade point average of 2.5. An opportunity to engage in individual or small-group projects or studies, not otherwise available in the curriculum, under the supervision of a faculty adviser.

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