

REFERENCE FORM

PART I to be completed by the applicant

Name: _____ Email: _____

Deadline _____

You (the student) may waive the right to view the reference, in which case the referee can seal it in an envelope and return it to you.

WAIVER OF STUDENT'S RIGHT TO SEE REFERENCE STATEMENT

I hereby waive my right to see this reference statement.

Signature _____ Date _____

Reference requested from _____

Title _____

PART II to be completed by the referee

To the referee: The student named above is applying to a Study Abroad Program. Your opinion of the applicant will be of great assistance in determining whether the student will reflect credit upon his/her home institution. It is important that your comments be detailed and frank.

Under the 1974 Family Education Rights and Privacy Act, the applicant named above will have the right to view this recommendation unless he/she has waived that right.

Please return this form directly to the student in a signed and sealed envelope.

Please rate the applicant in the qualities listed below, compared to other members of his/her peer group.

	Low		Average		High	Unable to Observe
Ability to work hard	1	2	3	4	5	0
Maturity	1	2	3	4	5	0
Self Confidence	1	2	3	4	5	0
Social Skills	1	2	3	4	5	0
Reliability	1	2	3	4	5	0
Integrity	1	2	3	4	5	0
Perseverance	1	2	3	4	5	0
Analytical Skills	1	2	3	4	5	0

Please comment specifically in terms of studying abroad (attach additional sheet if necessary):

a) academic suitability

b) ability to adjust

c) additional factors which may have a bearing on the applicant's successful experience.

1. How long and in what capacity have you known the applicant?

2. What are the applicant's main talents or strengths?

3. What are the applicant's main liabilities or weaknesses?

Evaluator's signature

Date

Reference Form – 04/06

Office of International and Off-Campus Programs and Summer School
Green Hall 111 – The College of New Jersey
P.O. Box 7718 ▪ Ewing NJ 08628-0718