

The College of New Jersey's Master of Education  
A Program in Instruction  
Offered in Partnership with Regional Training Center

**1. When can I apply for the TCNJ/RTC Master of Education?**

Beginning May 2006 the application deadlines for this program will be as follows: August 1<sup>st</sup> for Fall Matriculation, October 15<sup>th</sup> for Spring Matriculation, and March 1<sup>st</sup> for Summer Matriculation. For completed applications received by these dates, accepted students will be permitted to enroll in the next available section of EDUC 510, Exploration of Classroom Inquiry. *There is no Special Admission status for this program.*

**2. Do I apply through TCNJ or RTC?**

Applications will be submitted to TCNJ by the appropriate admission deadlines. Visit The Office of Graduate Studies' website at [www.tcnj.edu/graduate](http://www.tcnj.edu/graduate) to apply online. Admission deadlines and requirements are also available on this site.

**3. Are there any special instructions for the TCNJ application process?**

Applicants should note that a \$60 nonrefundable application fee will be required. Any applicant who has previously taken RTC courses for TCNJ credit is considered to have previously attended TCNJ and will not be required to pay the application fee.

Individual's applying to this Master of Education should choose the degree/program titled, **Instruction for Licensed Practitioners (In Partnership with the Regional Training Center)**.

Although many of the courses in this program will be held at locations throughout the state, please select "Ewing" as the location site.

Applicants should be sure to provide a complete, reflective answer to the essay question asked on the application. Whenever possible, applicants should provide recommendations from individuals who can speak to their professional experience and/or academic abilities. Applications must be complete by the application deadline in order to be reviewed.

**4. Is the GRE a requirement?**

Yes, unless the prospective student holds a master's degree. A listing of GRE test dates and locations can be obtained from ETS by calling 1.800.GRE.CALL or by visiting [www.gre.org](http://www.gre.org). When taking the GRE, prospective students should request that scores be sent directly to TCNJ by indicating the code # R2519.

**5. Can I start taking RTC courses before I apply to TCNJ?**

For individuals completing their applications by August 1, 2006, no more than four (4) RTC courses taken between January 1, 2003 and August 31, 2006 will be applied to the MEd program. For individuals applying after August 1, 2006, no more than two (2) RTC courses will be applied. **Courses must fulfill either the core or chosen focus option requirements to be applied to the MEd.**

**6. Can I transfer directly from the Gratz or Washington program to TCNJ's program with all my credits?**

**Prior to September 1, 2006:**

Individuals applying to TCNJ's MEd program by the August 2006 deadline may transfer no more than four (4) RTC courses (from Gratz or Washington) taken between January 1, 2003 and August 31, 2006.

**Courses must fulfill either the core or chosen focus option requirements to be approved for transfer.**

**After August 31, 2006**

Individuals applying after the August 2006 deadline may only transfer two (2) courses (from Gratz or Washington) taken between January 1, 2003 and August 31, 2006.

**Courses must fulfill either the core or chosen focus option requirements to be approved for transfer**

**7. Can courses from other institutions be transferred into this MEd?**

No.

**8. If I already took some/all of the core or focus courses with RTC can they be used toward the Master of Education with TCNJ?**

For applicants who have taken RTC/TCNJ courses prior to applying, no more than four (4) RTC courses taken between January 1, 2003 and August 31, 2006 will be applied to the MEd program (this includes RTC/Gratz, RTC/Washington courses). Students **cannot** transfer in 12-credits from Gratz/Washington and an additional 12-credits from RTC courses taken at other New Jersey or Pennsylvania locations. After August 1, 2006, no more than two (2) RTC courses will be applied.

**Courses must fulfill either the core or chosen focus option requirements to be applied to the MEd.**

**9. Will RTC courses from 2001-2002 be accepted?**

Courses completed before January 1, 2003 will be subject to a Coordinator review and may not be accepted into the MEd program.

**10. If I did complete a core or focus course before January 2003 will I have to take it over again? What are my options?**

Core or focus courses taken before January 1, 2003, if not approved by the Coordinator for transfer, will not have to be repeated, however, other RTC courses will have to be substituted to fulfill the credit requirements.

**11. Is there an order in which courses must be taken?**

Yes. The TCNJ Exploration of Inquiry course (EDUC510) must be taken as one of the first courses for new students (those with no previous RTC course work). Continuing RTC students must take the TCNJ Exploration of Inquiry course (EDUC510) immediately upon matriculation (or prior to completing over 12 credits of RTC course work). After August 1, 2006, only 6 credits (2 courses) can be taken with RTC prior to matriculating and completing Exploration of Inquiry (EDUC510).

Additionally, the TCNJ Modes of Inquiry and Research Course (EDUC601) is completed at the mid-point of the program while the TCNJ Inquiry in Practice course (EDUC602) is the final (thesis) course in the program. This sequence allows for a combination of RTC course work and TCNJ course work in a meaningful and thematic order. Approximately three RTC courses or a one-year duration should separate the three Classroom Action Research courses. There is no set sequence for the order in which the RTC course work is completed (ie: Core before Focus). For specific advisement, current or prospective students should contact the Coordinator of the MED in Instruction, Dr. Alan Amtzis at [amtzis@tcnj.edu](mailto:amtzis@tcnj.edu) or 609.771.2586.

**12. Are all three Classroom Action Research courses scheduled on-campus or can they be completed on-line?**

Please see [Classroom Action Research Core: Course Overview](#) document for information on EDUC510, EDUC601, EDUC602 ( <http://www.tcnj.edu/~graduate/regional.html> )

**13. Do I register for the Classroom Action Research courses in the same way I do the RTC courses or do I have to register on T.E.S.S.?**

Registration for all courses, including the Classroom Action Research courses, will be scheduled through RTC.

**14. Are the Classroom Action Research courses held on campus during the week, like other TCNJ graduate courses or are they held on the weekends and during the summer like RTC courses?**

Action Research courses will be offered on the same basic schedule as the regular RTC courses; ie: on two weekends during the school year and on five weekdays over two weeks in the summer.

**15. Will I have to pay full tuition and fees for courses taken at TCNJ or will I be paying the RTC rate?**

Students in this program will be paying the RTC rate for all courses. However, additional fees may apply for semesters in which students are registered for a Classroom Action Research course. Such fees may include a \$5.00 Student ID fee, a \$31.50 computing access fee, and a \$16.50 student center fee (fees subject to change). Such fees will allow students to take advantage of campus services such as computer labs, lounge areas and the College's newly renovated Library. Should students in this program wish to enroll in additional TCNJ courses not required for this program, regular TCNJ graduate tuition will be charged.

**16. Are there any additional fees associated with the TCNJ program?**

In addition to the application fee and student fees (see above), a \$75 graduation fee is due, upon completion of the program, when an application for graduation is filed (fees subject to change).

**17. Is Financial Aid available from The College of New Jersey?**

No, students in this program are not eligible for financial aid through The College of New Jersey. As students pay the Regional Training Center directly for tuition, The College cannot process FAFSA requests. Please note that student loans should be available through your bank.

**18. Will I need to provide The College with health/immunization information?**

Any student who matriculates into the RTCM program must return the health/immunization forms provided with the acceptance packet. This information must be submitted to the Office of Health Services prior to the start of on-campus classes.

**19. How long will it take me to finish this degree program?**

Most students will finish this Master of Education program in 2-3 years. Students have a maximum of 6 years to finish this program.