The College of New Jersey

To: All On-Site Overseas Coordinators / Overseas Students
From: Graduate Studies at The College of New Jersey (the College)
Re: Procedure for Sending Wire Transfers to the College
November 8, 2004

****EFFECTIVE IMMEDIATELY****

The Office of Graduate Studies must be made aware, in advance, of any incoming international wire transfers, in order to recognize and apply the funds appropriately and in a timely manner. If the College is not made aware of the incoming funds, they may be rejected and returned to the originating bank.

Prior to initiating any wire transfer, please email and/or fax the following information to intlasst@tcnj.edu or 609-637-5105:

Person Initiating Wire:	
Site:	Mallorca Bangkok Johannesburg Kuwait Caracas
Initiating Bank:	
Country of Origin:	
Date Wire Transfer Initiated:	

Student Name	**Local Currency Amount (optional)**	**US Dollar Amount (required)**
TOTAL WIRE AMOUNT	-	$ -

Below are the College's wiring instructions. Please be sure to obtain a bank receipt for your transaction. You will be required to share this receipt with the College.

Thank you for your cooperation in implementing this new procedure.

The College of New Jersey Wiring Instructions:

Bank Name:	**Wachovia Bank, NA**
Account Number:	**2000 1045 97941**
Account Name:	**The College of New Jersey, Clearing/Federal**
SWIFT Code:	**PNBPUS33**
ABA Number:	**031 201 467**
Reference:	***Student's Name and Term***