

The College of New Jersey
APPLICATION FOR F-1 PROGRAM EXTENSION

Immigration regulations require you to file for an extension of your program of study by the date that appears on your current Form 1-20. TCNJ requires that the "Program Extension Form" be submitted to the Office of International and Off-Campus Programs and Summer School one month prior to the program end date on the I-20.

To complete this requirement you must apply for a "Program Extension" and be issued a new Form 1-20 *before your current Form 1-20 expires!*

FAILURE TO COMPLY WITH THIS REQUIREMENT RESULTS IN THE TERMINATION OF YOUR F-1 STUDENT STATUS. THE COLLEGE OF NEW JERSEY IS REQUIRED BY THE BUREAU OF IMMIGRATION AND CUSTOMS ENFORCEMENT TO REPORT THIS INFORMATION IN SEVIS.

HOW TO QUALIFY FOR A PROGRAM EXTENSION:

1. Your current Form I-20 has NOT EXPIRED.
2. You have current updated financial support for the remainder of your program.
3. One of the following caused the delay in completing your program:

An important academic reason, such as needing more developmental English than you expected, a change of major, a change of research topic or unexpected research problems.

A documented medical reason. Attach medical evidence from a licensed medical doctor or psychologist on official stationery that states the nature of the illness and the period of time you were ill (if not on file in our office).

A delay due to academic probation or suspension is **not** an acceptable reason for a program extension according to Immigration regulations.

If you need to extend your program but do not meet these qualifications, please make an appointment to meet with Beverly Kalinowski, PDSO, Assistant Dean of the Office of International and Off-Campus Programs and Summer School to discuss your options.

HOW TO APPLY FOR A PROGRAM EXTENSION

Complete the attached Request for Program Extension. If the reason for your extension is academic, have the form certified by your academic advisor. If the reason is medical, attach documentation of the illness or medical condition. If your evidence of financial support is more than one year old, complete an Application for Form 1-20 and attach the required documentary evidence of financial capability for the remainder of the time you will need to complete your program of study. **We will review your Request for Program Extension, and if the reasons for the delay in completing your program meets Immigration's requirements, your program will be extended and a new Form I-20 issued to you.**

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The student listed below has informed the Office of International and Off-Campus Programs and Summer School that he/ she requires additional time to complete his/ her program. The U.S. Citizenship and Immigration Services (USCIS) will permit our office to extend a student's program completion date for compelling academic or medical reasons [8 CFR 214.2(f)(7)(iii)]. Delays caused by academic probation or suspension are not acceptable reasons for program extension. **Before a program extension is processed by USCIS, the student must provide detailed written documentation from his/her academic advisor, explaining the reason for additional time.** This information is necessary for the student to maintain valid F-1 immigration status.

NAME: _____ SEVIS ID# _____

Major:	TCNJ ID #:
Country of Citizenship:	Telephone:
Date Current I-20 Expires:	Degree:

I need more time to complete my studies than was estimated on my I-20.

The Reason for the Delay is:

IMPORTANT ACADEMIC REASON:

- Change of Major
 Change of Research Topic (*Academic Adviser/Dean's Certification is required below*)
 Unexpected Research Problems (*Academic Adviser/Dean's Certification is required below*)
 Other; _____

ILLNESS OR MEDICAL REASON:

Date (s) of illness or medical condition _____
 Documentation is on file in the Global Student Service's Office
 Documentation is attached.

ACADEMIC ADVISOR'S CERTIFICATION

I certify that the delay in completing the program of study has been caused by the important academic reason indicated above.

The student is expected to complete the program of study by (date) _____

Signed: _____ Title: _____

Name and date (print) _____

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