

**THE COLLEGE OF NEW JERSEY
OFFICE OF STUDENT FINANCIAL SERVICES
ACADEMIC YEAR 2009-2010 BILLING CALENDAR**

Students are responsible for checking PAWS on a regular basis. It is possible for changes to occur between billing cycles.

COLUMN 1*	COLUMN 2*	COLUMN 3*	COLUMN 4*
MONTH CHARGES APPLIED TO STUDENT ACCOUNT	EMAIL SENT TO STUDENT'S TCNJ EMAIL	PAYMENT DUE DATE	LATE PAYMENT FINE APPLIED TO STUDENT ACCOUNT
JULY 2009	INITIAL FALL BILL JULY 13, 2009 After 3pm	AUGUST 17, 2009	GRACE PERIOD
STUDENTS WHO REGISTERED PRIOR TO JULY 1, 2009 WILL BE SUBJECT TO DE-REGISTRATION IF STUDENT ACCOUNT IS NOT PAID IN FULL BY THE AUGUST 17TH DUE DATE.			
AUGUST 2009	SEPTEMBER 4, 2009	SEPTEMBER 18, 2009	SEPTEMBER 25, 2009
SEPTEMBER 2009	OCTOBER 5, 2009	OCTOBER 19, 2009	OCTOBER 26, 2009
OCTOBER 2009	NOVEMBER 5, 2009	NOVEMBER 19, 2009	NOVEMBER 25, 2009
NOVEMBER 2009	INITIAL SPRING BILL NOVEMBER 23, 2009	JANUARY 7, 2010	GRACE PERIOD
STUDENTS WHO REGISTERED PRIOR TO DECEMBER 1, 2009 WILL BE SUBJECT TO DE-REGISTRATION IF STUDENT ACCOUNT IS NOT PAID IN FULL BY THE JANUARY 7TH DUE DATE.			
DECEMBER 2009	JANUARY 8, 2010	JANUARY 22, 2010	JANUARY 29, 2010
JANUARY 2010	FEBRUARY 5, 2010	FEBRUARY 19, 2010	FEBRUARY 26, 2010
FEBRUARY 2010	MARCH 5, 2010	MARCH 19, 2010	MARCH 26, 2010
MARCH 2010	APRIL 5, 2010	APRIL 19, 2010	APRIL 26, 2010
APRIL 2010	MAY 5, 2010	MAY 19, 2010	MAY 26, 2010
MAY 2010	JUNE 4, 2010	JUNE 18, 2010	JUNE 25, 2010

**Example: If any charges (tuition/fees/room/board/fines, etc...) appear on the student account during the month listed in column 1, the student will be notified with an official TCNJ e-mail on the date showing in column 2. The balance must be paid by the date listed in column 3 otherwise a late payment fine will be applied on the date listed in column 4.*

An official TCNJ email will be sent to students advising them to check their E-Bill via PAWS. The payment due date will also be included in the email and stated on the E-Bill. **STUDENTS ARE RESPONSIBLE FOR NOTIFYING THE RESPONSIBLE BILL PAYER AND/OR SIGNING UP THE RESPONSIBLE BILL PAYER TO RECEIVE EMAIL BILLING NOTIFICATIONS. Please visit PAWS Self Service and click on the Auxiliary Access link.** For information regarding payment options and mailing addresses go to <http://www.tcnj.edu/~sfs/account/payoptions.html>. Please write the student's PAWS ID number on all correspondence to the College. Failure to do so may result in a significant delay in processing payments.

ALL BILLING NOTIFICATIONS ARE SENT ELECTRONICALLY VIA EMAIL.