



The College of New Jersey

FACILITIES PLANNING AND CONSTRUCTION COUNCIL

Location: Social Science Building 128

Date: 5 November 2008

Time: 1:30 p.m. – 2:50 p.m.

Attendees (□-absent, ■-in attendance)

<u>Council</u>	
■	Dan Eckrote, Student Government Association Representative
■	Christine Kucha, Admissions Counselor, Office of Admissions
■	Vedrana Krstic, Assistant Professor, Civil Engineering Department, Faculty Senate representative
■	Romulo Ochoa, Professor, Physics Department
■	Arlene Radonsky, Professional Services Specialist, Information Technology, Staff Senate representative
■	Jasen Sood, Student Government Association Representative
■	Terri Yamiolkowski, Differing Abilities Coordinator, Division of Student Affairs
<u>Planning Officer</u>	
■	Curt Heuring, Vice President, Facilities Management, Construction and Campus Safety
<u>Ex officio</u>	
■	R. Richards, Assistant to the Vice President for FMCCS

Meeting Minutes (recorded by Ms. Richards)		
1.	Approval of Minutes 4/16/08	Heuring
	1.1. Minutes were approved with the addition of Campus Safety as a possible strategic issue.	
2.	Confirmation of council membership.	All
	2.1. All members confirmed for the current academic year.	
3.	Nomination and election of a council co-chair.	All
	3.1. The Committee unanimously elected Dan Eckrote as Co-Chair.	
4.	Review of topics and schedule of discussion for the year.	All
	4.1. The Committee had a discussion regarding possible topics and initiatives for consideration this academic year. These included:	
	4.1.1. Update on the Security Audit	
	4.1.1.1. Recommendations and Timetable	
	4.1.1.2. Emergency Systems Notifications	
	4.1.1.3. Security Camera Plan	
	4.1.2. Review of Critical Incident Plan – process and procedures	
	4.1.2.1. Supervisor Training	
	4.1.3. Parking Plan and Policies	
	4.1.4. Construction Site Tours	
	4.1.5. Bicycle usage	
	4.1.6. Drainage issues on campus	
	4.1.7. New Wayfinding System.	
5.	Next Meeting	Heuring
	5.1. The next meeting will be held on 11/19/08.	