



The College of New Jersey

FACILITIES PLANNING AND CONSTRUCTION COUNCIL

Location: Social Science Building 230

Date: 1 March 2006

Time: 1:30 p.m. – 2:50 p.m.

Attendees (☐-absent, ■-in attendance)

<u>Council</u>	
■	Nabil Al-Omaishi, Associate Professor, School of Engineering
■	Janis Blayne Paul, Assistant Director, Community & Major Events, Office of Public Affairs
☐	Brad Coburn, Manager of Communication Technology, Network and Technical Services
■	Romulo Ochoa, Professor, Physics Department
■	Eric Pasternack, Student Government Representative
■	Dan Scapardine, Student Government Representative
☐	Lisalot Van Der Heijden, Associate Professor, Art Department
■	Terri Yamiolkowski, Differing Abilities Coordinator, Center for Campus Wellness
<u>Planning Officer</u>	
■	Curt Heuring, Vice President, Facilities Management, Construction and Campus Safety
<u>Ex officio</u>	
■	Rhelda Richards, Assistant to the Vice President for Facilities Management, Construction and Campus Safety
■	Kathy Leverton, Associate Vice President for Administrative and Environmental Services

Meeting Minutes (recorded by Ms. Richards)

1.	Review of minutes of meeting, 15 February 2006 1.1. The minutes were reviewed and accepted.	Heuring
2.	Ms. Leverton reviewed the status of the FY 2006 projects within the Division of Administrative and Environmental Services including: <ul style="list-style-type: none"> • Review and revise tools for assessing the quality of services using Association of Higher Education Facilities Officers (APPA) Guidelines. <ul style="list-style-type: none"> ⇒ Ms. Leverton outlined the process for evaluation which includes community feedback, self and peer evaluation. Counsel members received the survey and were asked to complete and return the survey to the Office of Operational Services. • Implement a comprehensive community policing program, including increased patrols supplemented with a minimum of six annual programs focusing on education safety and crime prevention. <ul style="list-style-type: none"> ⇒ Ms. Leverton presented various options regarding community policing programs. In addition, the Welcome Week presentations to new students have been revised to include smaller group discussions with the Campus Police staff. • Implement and evaluate employee safety training and education programs. <ul style="list-style-type: none"> ⇒ The Division is working with Human Resources on workmen's compensation issues. • Investigate and propose improvements to the recycling programs offered 	All

<p>on campus.</p> <p>⇒ The Division will be identifying an appropriate objective measure for the calculation of the percent of waste diverted to recycling. In addition, a pilot program “Dump and Run” is being developed to target the refuse left by students when they vacate the residence facilities in the spring.</p>	
<p>3. Next meeting</p> <p>3.1. March 29, 2006</p> <p>3.2. At the next meeting, the Committee will receive updates on performance goals from Facilities, Construction, Planning and TSC Corporation.</p>	<p>Heuring</p>