

TRENTON STATE COLLEGE BOARD OF TRUSTEES

Thursday, April 29, 1993
Brower Student Center, Room 202W

BOARD MEETING MINUTES

Present: Mr. Marvin Greenberg; Ms. Eleanor Horne, Vice Chair; Mr. William Kane; Dr. Lynden Kibler; Dr. Haskell Rhett; Ms. Paula Weaver; Ms. Tara Doyle, Student Trustee; Mr. Rob Barletta, Alternate Student Trustee; Dr. William Alexander and Dr. Alan Waterman, Faculty Representatives to the Board; Dr. Larry Marcus, DHE; Dr. Harold Eickhoff, President; Dr. Susan Karr

The meeting was called to order at 5:17 p.m.

I. Announcement of Compliance

Ms. Horne read the following statement:

It is hereby announced and recorded that the requirements of the Open Public Meetings Act as to proper notification of time and place of meeting have been satisfied.

The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. It does not require participation in those meetings.

The Board has published procedures to offer members of the public and members of the campus community opportunities to address issues relevant to the Board's powers and duties. Requests to speak to the agenda items must be registered at least 24 hours in advance of the meeting. Request to speak to other items relevant to the Board's powers and duties must be submitted in writing one week prior to the Board meeting, and should specify in detail the nature of the topic and comments. Forms to register are available in the Office of the President. These procedures are designed to encourage the orderly conduct of the Board's business, to support duly established College relationships, and to ensure that thoughtful discourse characterizes the Board's deliberation.

Comments from persons registered to speak are limited to a reasonable length of time. Members of the public may not make motions. The Board may choose, after hearing a comment, to refer the issue to committee, to refrain from action entirely, or to defer discussion to a more appropriate time.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Approval of the Minutes of the February 25, 1993 Public Board Meeting

It was moved by Mr. Greenberg, seconded by Ms. Weaver, that the minutes be approved. The motion carried unanimously.

IV. Approval of the Minutes of the April 3, 1993 Public Board Meeting

It was moved by Dr. Kibler, seconded by Mr. Greenberg, that the minutes be approved. The motion carried unanimously.

V. Report of the President

The President made his report.

VI. Report of the Board Officers

Ms. Horne announced the members of the Nominating Committee that will consider Board officers for next year. They are Lynden Kibler (chair), Paula Weaver and Eleanor Horne.

Ms. Horne also reported that the Board has met several times in executive session to discuss the TSC housing programs.

VII. Report of the Trustee Member of the Trenton State College Development Corporation

Mr. Greenberg made his report.

VIII. Unfinished Business

There was no unfinished business.

IX. New Business

A. Report of the Executive Committee

1. Personnel Actions

It was moved by Ms. Horne, seconded by Dr. Kibler, that the following personnel actions be approved. The motion carried unanimously.

a. Appointments -- Faculty (ATTACHMENT A)

b. Reappointments -- Faculty (ATTACHMENT A)

It was moved by Dr. Rhett, seconded by Dr. Kibler, that the following personnel actions be approved. TSC staff members Mae Chester-Hall, David Harris and Doris Shirk spoke to the motion. After discussion, the motion was approved unanimously.

c. Change of Status -- Faculty and Staff (ATTACHMENT A)

It was moved by Dr. Kibler, seconded by Mr. Greenberg, that the following personnel actions be approved. The motion carried unanimously.

d. Resignation -- Staff (ATTACHMENT B)

e. Retirements (ATTACHMENT B)

2. Consideration of a resolution concerning FY93 tuition at Trenton State College (ATTACHMENT C)

It was moved by Dr. Kibler, seconded by Mr. Kane, that the resolution be approved. A statement by Joseph Ellis was read to the Board. After discussion, the resolution passed unanimously.

3. Consideration of a resolution appointing a student member of the Board of Directors of the Trenton State College Development Corporation (ATTACHMENT D)

It was moved by Mr. Greenberg, seconded by Dr. Kibler, that the resolution be approved. The resolution passed unanimously.

4. Consideration of a resolution to implement FY93 salary adjustment for non-unit employees (ATTACHMENT E)

It was moved by Dr. Kibler, seconded by Mr. Greenberg, that the resolution be approved. After discussion, the resolution passed unanimously.

B. Report of the Academic Affairs Committee

Ms. Horne reported for the Committee.

1. Consideration of a resolution approving an articulation agreement for the AccessMed Program with the Robert Wood Johnson Medical School (ATTACHMENT F)

It was moved by Dr. Kibler, seconded by Mr. Kane, that the resolution be approved. The motion passed unanimously.

2. Consideration of a resolution approving a minor in International Business (ATTACHMENT G)

It was moved by Ms. Horne, seconded by Mr. Greenberg, that the resolution be approved. After discussion, the motion passed unanimously.

C. Report of the Budget and Finance Committee

Dr. Kibler reported for the committee.

1. Consideration of a resolution approving waivers of advertising for construction contracting purposes (ATTACHMENT H)

It was moved by Mr. Greenberg, seconded by Mr. Kane, that the resolution be approved. After discussion, the resolution passed unanimously.

2. Consideration of a resolution approving waivers of advertising for College business purposes (ATTACHMENT I)

It was moved by Mr. Greenberg, seconded by Ms. Weaver, that the resolution be approved. The resolution passed unanimously.

3. Consideration of a resolution approving CoreStates (New Jersey National Bank) as the Depository of Trenton State College (ATTACHMENT J)

It was moved by Mr. Greenberg, seconded by Dr. Rhett, that the resolution be approved. After discussion, the resolution passed unanimously.

D. Report of the College Relations Committee

Ms. Weaver reported for the Committee.

X. Adjournment

The following resolution was moved by Dr. Kibler, seconded by Mr. Greenberg.

RESOLVED: That the Board of Trustees will hold closed session on Thursday, June 17, 1993 and at any other time as necessary to consider personnel matters, labor relations, any pending litigation, and any other matters specifically exempted by the Open Public Meetings Act. It is anticipated that decisions made in closed session will be made public at future meetings.

BE IT
FURTHER

RESOLVED: That the next public meeting of the Trenton State College Board of Trustees will be held at 4:30 p.m. on Thursday, June 17, 1993, at a location to be announced.

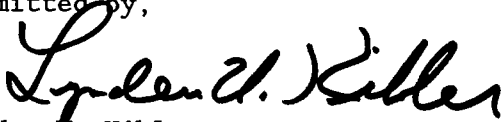
BE IT
FURTHER

RESOLVED: That this meeting be adjourned.

Ms. Horne reminded the Board that a reception hosted by the Alumni Association would follow the Board meeting.

The meeting was adjourned at 6:22 p.m.

Submitted by,



Lynden U. Kibler,
Secretary

FACULTY APPOINTMENTS

Karen Hogan	Assistant Professor Business Administration Effective: January 1994
Ram Mangal	Assistant Professor Accountancy Effective: September 1, 1993
Franklyn Manu	Associate Professor Management/Marketing Effective: September 1, 1993
Michele Naples	Associate Professor Economics Effective: September 1, 1993
Aleida Rodriguez	Assistant Professor Modern Languages Effective: September 1, 1993

FACULTY REAPPOINTMENTS TO A SECOND YEAR 1993 - 1994

Robert Nemser	Assistant Professor	Art
Melinda Roberts	Assistant Professor	Philosophy

April 29, 1993

CHANGE OF STATUS -- FACULTY AND STAFF

Kim Pearson From: Instructor
 To: Assistant Professor
 English
 Effective: September 1, 1993

Bob Drake From: Assistant Vice President
 To: Associate Vice President
 Human Resources
 Effective: April 29, 1993

Barbara Wineberg From: Assistant Vice President
 To: Associate Vice President
 Administration and Finance
 Effective: April 29, 1993

RESIGNATION -- STAFF

Alyce Russo Professional Services Specialist 4 (half time)
 Development and Alumni Affairs
 Effective: February 19, 1993

RETIREMENT -- FACULTY

Alice Matheisen Librarian I
 Effective: June 30, 1993

April 29, 1993

**RESOLUTION APPOINTING A MEMBER TO THE BOARD OF DIRECTORS
OF THE
TRENTON STATE COLLEGE DEVELOPMENT CORPORATION**

WHEREAS: On December 10, 1987, the Trenton State College Board of Trustees approved the creation of the Trenton State College Development Corporation, for the purposes of 1) assisting the Board of Trustees in the development and growth of College facilities, to the end that broader educational opportunities and services may be provided to its students and the citizens of the State of New Jersey; 2) acquiring, managing, administering and disposing of properties; 3) encouraging citizens, civic and other organizations, businesses and industries to make loans, grants, gifts, devises or bequests for research, instruction, the establishment of endowments, scholarships, and the development of College facilities; and 4) to act without profit as trustee of educational and charitable trusts established to advance the purposes of the College, and

WHEREAS: The Trenton State College Board of Trustees approves and appoints the members of the Board of Directors of the Trenton State College Development Corporation, which shall be composed of one member of the Board of Trustees of the College, the President of the College, the President of the Corporation, and five citizens, two of whom shall be enrolled students of the College,

THEREFORE, BE IT

RESOLVED: That the Board of Trustees of Trenton State College appoints the following person to the Board of Directors of the Trenton State College Development Corporation:

Ms. Jennifer Keyes, Citizen Member--Student Category, for a term of two years beginning July 1, 1993 and ending June 30, 1995.

April 29, 1993

RESOLUTION TO IMPLEMENT FY93 SALARY ADJUSTMENTS FOR NON-UNIT EMPLOYEES

WHEREAS: The Board of Higher Education established in 1989 a performance-based compensation system for non-unit employees at the state colleges; and

WHEREAS: The current regulations governing the compensation of managerial and other non-unit employees at the state colleges (NJAC 9:6A-4) authorize the College to implement annual salary adjustments within the minimum and maximum range limits prescribed by the Board of Higher Education; and

WHEREAS: The State College Compensation Schedule approved by the Board of Higher Education on September 20, 1991 established the applicable minimum and maximum salaries for each range assigned to non-unit employees; and

WHEREAS: Trenton State College has developed and implemented performance evaluation procedures for non-unit employees which are in compliance with the Board of Higher Education's 1989 compensation plan and all applicable regulations; therefore be it

RESOLVED: That the Board of Trustees hereby authorizes the President to implement FY93 salary adjustments for non-unit employees corresponding to the respective employee's most recent performance evaluation rating; and be it further

RESOLVED: That said adjustments shall not exceed a total of 3.00% for the pool of non-unit employees, and shall not exceed the maximum salaries for each range authorized by the Board of Higher Education in 1991.

April 29, 1993

RESOLUTION APPROVING AN ARTICULATION AGREEMENT
FOR THE ACCESSMED PROGRAM WITH
THE ROBERT WOOD JOHNSON MEDICAL SCHOOL

Whereas: Trenton State College is committed to diversity and to serving minority groups within the State of New Jersey; and

Whereas: Trenton State College recognizes one way in which it can serve the State of New Jersey is by encouraging and preparing at the undergraduate level minority students who can and will successfully enter and complete medical studies; and

Whereas: Trenton State College has received grant funding from the Robert Wood Johnson Foundation to participate in AccessMed, a project aiming to increase the number of minority physicians available to provide medical services to low-income communities in New Jersey; and

Whereas: Trenton State College students accepted into the AccessMed program will be able during their senior year to jointly study at Trenton State College and at the Robert Wood Johnson Medical School,

Therefore, Be
It Resolved: That courses taken at the Robert Wood Johnson Medical School through the AccessMed program be allowed to be used as part of a Trenton State College degree program.

April 29, 1993

RESOLUTION APPROVING A MINOR IN INTERNATIONAL BUSINESS

Whereas: Curricula with an international scope are becoming increasingly important in a rapidly changing and interdependent world; and

Whereas: Trenton State College recognizes this by offering curricula and programs with an international focus; and

Whereas: The School of Business already has faculty with the appropriate expertise who offer courses examining the international aspects of management, marketing, finance, and economics, and

Whereas: Students can be enriched by the opportunity to combine their study of international business with appropriate courses in foreign language and other areas of the liberal arts,

Therefore, Be
It Resolved: That a minor in International Business be approved within the School of Business.

April 29, 1993

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR CONSTRUCTION CONTRACTING PURPOSES

WHEREAS: State College Contract Law permits waivers of advertising for specified purchases in excess of \$10,300, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The Trenton State College Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<u>VENDOR</u>	<u>PURPOSE</u>
Design Interface (\$279,600)	Construction Management Services associated with the Bray Hall Renovation and Addition project
Hoisington, Azmy, Bell, Mailer, Inc. (\$149,500)	Professional Architectural/Engineering Services associated with the Bray Hall Renovation and Addition project
Design Interface (\$381,200)	Construction Management Services associated with the Armstrong Renovation and Addition: Phase II project
Nadaskay/Kopelson (\$183,500)	Professional Architectural/Engineering Services associated with the Armstrong Renovation and Addition: Phase II project
Design Interface (\$20,000)	Scheduling services associated with the Travers-Wolfe Sprinkler and Fire Alarm project and the Travers-Wolfe Heating project
New Jersey Auto- matic Door (\$25,000)	Installation of automatic doors with magnetic locking in association with the Community Commons project

April 29, 1993

RESOLUTION APPROVING WAIVERS
OF ADVERTISING
FOR COLLEGE BUSINESS PURPOSES

WHEREAS: State College Contracts Law permits waivers of advertising for specified purchases in excess of \$10,300, and

WHEREAS: The Law provides that such waivers shall be approved by the Trenton State College Board of Trustees, and

WHEREAS: Waiver requests have been reviewed and are recommended by the Finance Committee, a subcommittee of the Trenton State College Board of Trustees,

NOW, THEREFORE,
BE IT RESOLVED: The Trenton State College Board of Trustees approves waivers to the following vendors for purposes as designated herein:

<u>VENDOR</u>	<u>PURPOSE</u>
SCT, Inc. (\$25,300)	Purchase of SCT/IA Budget Development System Software
Compuware Corporation (\$17,600)	Purchase of System Maintenance Software (Abend Aid for CICS and VSE Batch)
Novell, Inc. (\$14,750)	Purchase of Netware Local Area Network Operating System Software modules and Upgrades
Taylor Rental (\$11,657.50)	Rental of Chairs and Tables for Commencement on May 14, 1993
Howard Press (\$26,150)	Printing of the <u>Undergraduate Bulletin</u>
Data Card Corporation (\$28,000)	Video I.D. Card System
Cabletron Systems (\$46,500)	Purchase of Local Area Network Equipment and Monitoring/Management Software

April 29, 1993

A RESOLUTION APPROVING
CORESTATES (NEW JERSEY NATIONAL BANK) AS THE
DEPOSITORY OF TRENTON STATE COLLEGE FUNDS

WHEREAS: To serve as a depository of Trenton State College funds, CoreStates (New Jersey National Bank), Pennington, NJ, requires that the Board of Trustees of Trenton State College, a College organized and existing under the laws of the State of New Jersey, adopt the following resolutions at a duly called and duly held meeting of the Trustees and that said resolutions will be entered upon the regular minute book of Trenton State College, and are in accordance with the By-laws, therefore, be it

- RESOLVED:
1. That the Vice President for Administration and Finance of Trenton State College is hereby authorized to open a bank account or accounts with CoreStates (New Jersey National Bank), Pennington, NJ, (hereinafter referred to as the Bank), for and in the name of this College with such titles as he may designate.
 2. That the President and Vice President for Administration and Finance of this College or their designees, hereby are authorized to sign any or all checks, drafts, notes, acceptances, and other instruments, and orders for the payment or withdrawal of any or all moneys, credits, items and property at any time held by the Bank for account of this College, and the Bank is hereby authorized to honor any and all thereof and other instruments and orders authorized to be paid by Bank, including such as may bring about an overdraft and such as may be payable to or for the benefit of any signer thereof or other officer, employee or agent individually or tendered in payment of his individual obligation without inquiry as to the circumstances of the issue or the disposition of the proceeds thereof and without limit as to amount.
 3. That the Bank is hereby authorized to accept for deposit for the account of this College for credit, or for collection, or otherwise, any or all checks, drafts, notes and other instruments of every kind endorsed by any person or by hand stamp impression in the name of this College or without endorsement.

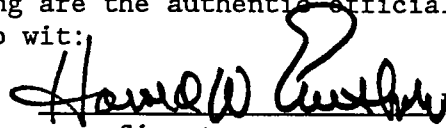
4. Orders of this College to stop payment on any check, draft, or other instrument issued by this College shall be made only upon the oral or written instructions of a person or persons, designated in Paragraph 2 above in the manner in which they are authorized to sign checks, drafts and other instruments of this College, pursuant to the Uniform Commercial Code in effect in the State of New Jersey.

5. That the Vice President for Administration and Finance of this College or his designee and his successor in office is authorized to effect loans and advances and to obtain credit for this College at any time from said Bank on such terms as may seem advisable and for such loans, advances or credits to make, execute and deliver promissory notes and other written obligations or evidences of indebtedness of this College in form satisfactory to said Bank, and as security therefore to mortgage, pledge, trustee, transfer, assign, withdraw, exchange and substitute any stocks, bonds, securities, bills and accounts receivable, bills of lading, warehouse receipts, equipment or any other property, real or personal, of this College with full authority to endorse or guarantee the same in the name of this College, to execute and deliver all instruments of assignment and transfer and to affix the College seal; and also to discount any bills receivable or paper of any kind (negotiable or otherwise) with full authority to endorse same in the name of this College, to give any orders or consents for the delivery, sale, exchange or other disposition of any property or interest therein or evidences thereof belonging to this College and at any time in the hands of the Bank, whether as collateral or otherwise and to enter into, execute, deliver and perform such agreements with said Bank, or its officers, with relation to loans of money, discounts, credits, and the general fiscal affairs of this College as in his/their discretion shall seem best for the interests of this College.


6. That each of the foregoing resolutions and the authority thereby conferred shall remain in full force and effect until written notice of rescission or modification be properly received by the Bank; that the Secretary of this College hereby is authorized and directed to certify, under the seal of this College or not, but with like effect in the latter case, to the Bank the foregoing resolutions, the names of the authorized officers of this College, any changes from time to time in the personnel of the said employees and specimens of their respective signatures; and persons at any time so certified to it to be authorized officers of this College hold and continue to hold their respective offices until receipt by the Bank of written notice to the contrary, and said Bank shall be held harmless in such reliance.

I Certify that the following persons have been duly appointed to and now hold the offices in Trenton State College set opposite their respective names, and that the following are the authentic official signatures of the same respective officers, to wit:

Harold W. Eickhoff
Name Types


Signature President

Peter L. Mills
Name Types

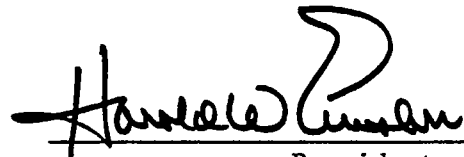

Signature Vice President
Administration and
Finance

In Witness Whereof, I have hereunto subscribed my name and affixed the seal of said Corporation, this twenty-ninth day of April, 1993.


Secretary

I Hereby Certify, that the foregoing certificate contains a true copy of resolutions regularly adopted by the Corporation above referred to in the manner therein stated.

Dated: April 29, 1993


President

April 29, 1993